



**National Association of Letter Carriers**

**Branch 89**



**REQUEST FOR INFORMATION**

**Date of Request:** \_\_\_\_\_

**To:** \_\_\_\_\_  
**Supervisor/Manager**

**Date Rec'd & Initials** \_\_\_\_\_

**From:** \_\_\_\_\_  
**Steward/Step A Designee**

**PLEASE LIST AND PROVIDE ALL INFORMATION AND/OR DOCUMENTS RELIED UPON TO ISSUE DISCIPLINE.**

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**Date Information/Documentation Rec'd** \_\_\_\_\_